



Job Description – Case Officer Technical

Reports to: Director Policy and Regulation or as assigned

Job Summary – *duties and responsibilities may include, but are not limited to, the following:*

Effectively leads projects, cases, technical analysis using licences, regulatory policy, competition law and policy, and with reference to international regulatory practices, regulatory economics and technical considerations. May have responsibilities for liaising with international regulatory bodies such as ITU and CARICOM. Advises URCA on issues related to new technologies, technology standards and development of new electronic communications services.

Roles & Responsibilities

- Develops policy positions for URCA supported primarily by technical input, industry experience and international regulatory practices with additional support by legal opinion and economic analysis
- Able to provide thought leadership to the team and develop new and innovative approaches to deliver in a fast-changing environment
- Able to build and sustain good external relationships with the regulated industry, as well as international bodies
- Directs and efficiently project manages teams in cases and projects, including publication of guidelines, consultation, and determinations
- Manages the costs, work and outputs of external advisors
- Provides input to the development of annual plans and organization strategy.
- Responsible for managing teams and developing others through coaching and mentoring.
- Responsible for technical implementation of regulatory decisions.

Qualifications and Experience

- At a minimum a degree in Electronic or Electrical Engineering or Telecommunications from an accredited university/college
- Minimum of three (3) years work experience in the electronic communications industry, consulting or regulation
- Experience working as an Electronic or Electrical Engineer or Technical Lead gained in the communications industry, or direct experience of working for a communications regulator will be an advantage
- Qualifications and or exposure in Telecoms and other Utilities sectors will be an asset
- Experience in the regulation of a competitive communications market, including access and interconnection regulation, and the design and interpretation of multiple voice and data network technologies (e.g., TCP/IP, multi-layer LAN switching, Wireless, NGN, cable and pay TV) will be an asset
- Experience in network signaling protocols will be an asset
- Experience in spectrum administration and management will be an asset
- Experience in numbering resource administration and the North American Numbering Plan will be an asset

Knowledge and Competencies Requirements

- Proven knowledge in managing post liberalization legal and regulatory issues.
- Proven track-record of working independently on major projects, leading multi-disciplinary teams and managing external advisors.
- Strategic outlook and capable of conceptual thinking and decisive decision making.
- Ability to absorb new facts, data and information rapidly.
- Capable of modifying strong views in the face of new information, market realities and compelling logic; and is humble enough to ask questions to ensure an understanding of the situation.
- Strong bias for action and capable of translating the strategic agenda into actionable, quantitative plans, convey a sense of urgency and drive to closure.
- Capable of managing projects from inception within time-frames and approved budgets
- Strong research and analytical skills
- Good communication and inter-personal skills, and the right attitude to be part of a winning team.

END