



## **Job Description – Case Officer Legal**

**Reports to:** Director Policy and Regulation or as assigned

**Job Summary** – *duties and responsibilities may include, but are not limited to, the following:*

Effectively leads projects, cases, analysis, commercial disputes, litigations using legal statutes, licences, regulatory policy, competition law and policy, and with reference to international regulatory practices, regulatory economics and technical considerations. May have responsibilities for liaising with international regulatory bodies such as ITU and CARICOM. Providing advice on legal issues that relate to the various sectors falling within the regulatory remit of URCA.

### **Roles & Responsibilities**

- Develops policy positions for URCA supported by legal opinion, economic analysis, legal technical input, and industry experience based international regulatory practices.
- Able to provide thought leadership to the team and develop new and innovative approaches to deliver in a fast-changing environment
- Able to build and sustain good external relationships with the regulated industry, as well as international bodies
- Directs and efficiently project manages teams in cases and projects, including publication of guidelines, consultation, and regulatory measures
- Manages the costs, work and outputs of external advisors
- Provides input to the development of annual plans and organization strategy
- Responsible for managing teams and developing others through coaching and mentoring
- Responsible for advising and managing any litigation involving URCA, inter-operator disputes and complaints by consumers versus operators
- Legal vetting of all internal documents as required including consultation papers
- Monitoring of legal developments in EU member states and in other countries

### **Qualifications and Experience**

- At a minimum a Law degree from an accredited university/college; Masters in Law will be an asset
- Practicing Attorney and member of the Bahamas Bar Association
- Minimum of three (3) years work experience preferably in the electronic communications or energy or water and sewerage industry, consulting or utility regulation
- Experience preferably as in-house legal and or regulatory advisor gained in a competitive regulated industry, or direct experience of working for a multi-sectoral regulator will be an advantage

### **Knowledge and Competencies Requirements**

- Proven knowledge in managing post liberalization legal and regulatory issues
- Proven track-record of working independently on major projects, leading multi-disciplinary teams and managing external advisors
- Strategic outlook and capable of conceptual thinking and decisive decision making
- Ability to absorb new facts, data and information rapidly
- Capable of modifying strong views in the face of new information, market realities and compelling logic; and is humble enough to ask questions to ensure an understanding of the situation
- Strong bias for action and capable of translating the strategic agenda into actionable, quantitative plans, convey a sense of urgency and drive to closure
- Capable of managing projects from inception within time-frames and approved budgets
- Strong research and analytical skills
- Good communication and inter-personal skills, and the right attitude to be part of a winning team

**END**